

ADDRESS: Vilamoura, Algarve, Portugal.

CHECK-IN TIME is AFTER 3 P.M. AND CHECKOUT is 11 A.M. No Early Check-in or late checkout.

This is a NON SMOKING property.

PETS are NOT permitted in the house under any conditions.

RESERVATION DEPOSIT - A deposit of 30% of the total rental value is required. This must be received within five (5) days of booking the holiday property to secure your booking.

SECURITY KEY DEPOSIT – A deposit of €200.00 is required and payable at the same time as the balance of your rent. The key deposit is NOT applied toward rent; it is fully refundable within (14) days of departure, provided the following provisions are met.

- No damage is done to property or its contents, beyond normal wear and tear.
- No charges are incurred due to illegal activity, pets, and collection of rents or services rendered during the stay.
- All debris, rubbish and discards are placed in rubbish bin, and soiled dishes are placed in the dishwasher and cleaned.
- All keys are left on the kitchen table and unit is left locked.
- No linens are lost or damaged.
- No early arrival or late departure.
- The renter is not evicted by the owner (or representative of the owner) or the local law enforcement.

BALANCE PAYMENT – the balance payment is required 60 days before arrival.

PAYMENT METHOD – Please make payments via bank transfer payable to Maria Rodrigues to a bank account number to be provided upon reservation. There is an option to pay into a British or Portuguese bank account.

CANCELLATIONS – A sixty (60) day notice is required for cancellation. Cancellations that are made more than sixty (60) days prior to the arrival date will incur no penalty (just a €25 administrative charge). Cancellations or changes that result in a shortened stay, that are made within 60 days of the arrival date, forfeit the full reservation deposit. Cancellation or early departure does not warrant any refund of rent.

MAXIMUM OCCUPANCY – The maximum number of guests is limited to six (6) adults persons.

MINIMUM STAY – This property requires a seven (7) night minimum stay.

INCLUSIVE FEES – Rates include a one-time linen & towel setup, the pool maintenance, gardener fee. We suggest you bring beach towels. We do not permit towels or linens to be taken from the property. If you require additional linen, please inform us on the return of this agreement.

THERE IS NO DAILY HOUSEKEEPING SERVICE. The Gardner visits the property once a week, normally on a Friday morning.

POOL. The pool maintenance technician visits the property several times a week normally at the end of the day

## TERMS AND CONDITIONS – JANUARY 2014

FALSIFIED BOOKINGS – Any booking obtained under false pretense will be subject to forfeiture of advance payment, deposit and/or rental money, and the party will not be permitted to check in.

PARKING – There is parking space for several cars at the car park near the property at no additional cost.

RATE CHANGES – Rates subject to change without notice.

WRITTEN EXCEPTIONS – Any exceptions to the above mentioned policies must be approved in writing in advance.

We recommend you take out travel insurance for your trip and use sunscreen.

We would like:

Options	YES	NO
Additional Linen		
Additional Towels		
Cot		
Additional Requirements? Please specify		

We agree to the conditions above.

Customer Name

Customer Contact Details

Date: